Headquarters U.S. Air Force

Integrity - Service - Excellence

AFCEE DECENTRALIZED ORDERING

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Overview

- ✓ What is Decentralized Ordering?
- ✓ Selecting a Contract/Contractor
- ✓ Current Decentralized Contracts
- ✓ Prospective Decentralized Contracts
- ✓ What to Provide to AFCEE to Initiate Process
- ✓ Summary
- ✓ Point of Contact
  - For Questions
  - To Initiate Process

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What is Decentralized Ordering?

- Allows multiple organizations to access AFCEE contracts
- Ideal if organizations want to use an AFCEE contract but want to “do it themselves”
  - Quick, efficient alternative for placing requirement on contract
- Organization’s contracting activity responsible for initiating, executing, and managing action
- Memorandum of Agreement finalizes AFCEE & requesting organization understanding
- Process used to support Air Force missions
- Using Decentralized Ordering should be a decision coordinated with civil engineering, contracting, and base leadership

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Selecting a Contract/Contractor

- **Contractor selection should be made using the contractor selection provision in the basic contract**
  - **Reasons and Justification for Desired Source**
    - **Is there a logical reason(s) presented for the preference of a particular source?**
      - Specialized Experience
      - Past Performance
      - Capacity
      - Location
- **Prime contractor and teaming partner list available on AFCEE contracting web page in the "Current Contracts database":**
  - **http://www.afcee.brooks.af.mil/pkv/contracts.asp?screen=viewall**

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Current Programs Supporting Decentralized Ordering

- **4P A-E - Worldwide Planning, Program, & Design**

Supports restoration, pollution prevention, conservation and planning, and construction management. Provides traditional A-E services for design preparation and work plan development; title II project surveillance and contract administration.

  - Program Ceiling = $1.1B, $2.75B potential
  - 30 Primes

- **ECOS - Environmental Construction and Operations & Services**

EMCOS follow-on. Broad range of traditional and environmental construction, repair, and demolition work; plus force protection and homeland security. Provides environmental and traditional services, ordnance removal &
disposal, energy management, and GIS.

  - Program Ceiling = $150M; $375M potential
  - 7 Primes

Current Programs Supporting Decentralized Ordering *(cont)*

- **WERC - Worldwide Environmental Restoration and Construction Worldwide Environmental Restoration & Construction**

ENRAC follow-on. Full range of construction and engineering activities to meet all base requirements. Offers environmental and secondary traditional engineering needs as well as demolition, repair, emergency response, and operation and maintenance opportunities for both environmental & traditional engineering activities.

  - Program Ceiling = $4B; $10B potential
  - 27 Primes

- **AE45PC - Military Family Housing A-E**

Provides full service traditional A-E services: value engineering and facility condition studies, facility design, design & construction studies/assessments, renderings, Inspection and Acceptance Services, Geotechnical, Topographic, Sites, Utilities, and Traffic Studies, as well as pubs, guides and handbooks.

  - Program Ceiling = $45M
  - 7 Primes

Current Programs Supporting Decentralized Ordering *(cont)*

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- **DBP03 - Design Build Plus 03**

The DB+ follow-on provides single and multifamily housing, commercial and institutional facilities, and to a lesser extent, other facility types as necessary.

- F/O Program Ceiling = $2.1B, $5.25B potential
- 9 Primes
- 8(a) Program Ceiling = $400M, $1.0B potential
- 6 Primes

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Decentralized Ordering Five Step Process

- **Step 1**
  - **Develop SOW**
    - **Is SOW IAW basic contract?**
  - **Provide:**
    - **Funding Document**
    - **Project Identification Number**
    - **Rough Order of Magnitude Cost Estimate (ROM)**
      - **Is the ROM scrubbed…Drives ceiling amount allowed.**
    - **Reasons and Justification for Desired Source**
- **Step 2**
  - **Contact AFCEE**
  - **Request approval for decentralized ordering**
  - **Fax/email supporting documents**

Decentralized Ordering Five Step Process (cont)

- **Step 3**
  - **Execute MOA**
  - **Document Covers**
    - **Contract Administration/Closeout**
    - **Modification Processing**
    - **Scope Increases/Decreases**
    - **Performance Issues**
- **Step 4**
  - **Send copy of award documents to Decentralized Ordering POC**
    - **MOA remains in place for 90 days**
    - **Requester must request extension if award is not made within MOA window**
    - **If award will not/ cannot be made, notify POC to cancel MOA**

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Decentralized Ordering Five Step Process (cont)

- **Step 5**
  - **Notify Decentralized Ordering POC when task order is physically complete**

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Decentralized Ordering Summary

- **Highly Flexible**
  - **Allows multiple PCO/multiple offices**
  - **Requesting organization Administers**
- **Provides Access to Extensive A-E capabilities**
  - **Fast contracting mechanism**
  - **Eliminates need for local A-E contracts**
- **Allows requestor to control process**
  - **Gets credit for contract action**
  - **Administers the contract**
- **Process used to support Air Force missions**

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To Initiate Process…

For questions related to Decentralized Ordering or to initiate the Decentralized Ordering Process,
Please contact:

The AFCEE Decentralized Liaison
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